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3 September 1982

MEMORANDUM FOR: Chief, Operations Group

FROM:

[redacted]
Chief, Executive and Planning Staff

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SUBJECT:

FY 1983 Annual Review [redacted]

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1. This memorandum requests information for the FY 1983 Annual Review, which is scheduled to be held in Key Building on 12 October. As indicated in the attached memorandum, this year's review will focus on six areas: an office overview for FY 1982-1988, a 1982-1984 view of objectives, funding profile and positions by line item, a look at projected FY 1983 activities and milestones, reprogramming required for FY 1983, unfunded needs for FY 1983 and FY 1983 reserve release candidates.

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2. To prepare the Annual Review, I need information related to the following:

- a. Plans, if any, to open new bureaus or augment existing ones in FY 1983 and 1984. Justification in terms of collection requirements and estimate of costs and positions involved will be needed for these plans. You will not need to repeat information provided on [redacted] and INTERNET for the FY 1984 budget and its outyears unless information has changed significantly. [redacted]

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- b. E&PS has tentatively listed the following objectives for Ops:

FY 1982:

- Open bureau in Swaziland

[redacted]

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- Expand coverage of PRC publications at Hong Kong
- Begin coverage of West European television

FY 1983:

- Enhance coverage of Mexican media
- Begin construction [redacted] at Bangkok Bureau

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- Establish a remote unit in Manila to monitor Philippine radio broadcasts

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FY 1984:

- Establish a site at Panama Bureau
- Complete construction of Bangkok
- Install multibeam antennas at London and Okinawa sites
- Establish network control and relay stations for INTERNET
- Begin setting up INTERNET communication stations at selected bureaus

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Please alter or add to these as you see fit. Keep in mind we can only list items which are funded. The above includes the new activities funded by the FY 1983 theme packages and the FY 1984 Modernization package. If you wish to refocus funds provided for one of the above, provide justification.

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- c. Establish milestones, by quarter, for the 1983 objectives, e.g.:

1st Quarter:

- Begin coverage of Mexican press
- Procure Bangkok
- Purchase equipment for remote unit in Manila
- Begin installation of in Okinawa

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- d. I will use your list of unfundeds submitted in the FY 1983 operating budget review for the FY 1983 Unfunded Requirements in the Annual Review. If you have any additions or deletions to this list, provide these changes with your submission.

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3. Please submit this information no later than 15 September. If you have questions, contact me or

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Attachment:
As stated

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